



TEQSA ID PRV:14323  
CRICOS Provider Code: 03866C

# BUS309 PROJECT MANAGEMENT

SYDNEY INSTITUTE OF HIGHER EDUCATION > PROGRAMS > BUS309 PROJECT MANAGEMENT

## Unit Outline

<b>Important Update:</b>	Our aim is to provide you with an optimal learning experience, regardless of how this unit is delivered. Teaching will be delivered in line with the most current COVID Safe health guidelines. This may include a mix of online and face-to-face. Please check the learning management system for announcements and updates. Thank you for your flexibility and commitment to studying with Sydney Institute of Higher Education.
<b>Enrolment Modes:</b>	Year 3, Semester 2.
<b>Credit Point(s):</b>	12.5
<b>EFTSL Value:</b>	0.125
<b>Prerequisites:</b>	Nil.
<b>Typical study commitment:</b>	Students will on average spend 10 hours per week over the teaching period undertaking the teaching, learning and assessment activities for this unit.
<b>Scheduled learning activities:</b>	4 timetabled hours per week, 6 personal study hours per week.

## Unit description

This unit introduces students to the processes of project management and its core body of knowledge. Students will learn how to plan and manage a project effectively and consider constraints, scheduling and cost management in the process. This unit also covers risk management and project execution processes. Students will also be introduced to standard project management software and will be proficient in using this software.

## Unit learning outcomes (ULO)

**On the successful completion of this unit student will be able to:**

ULO1	Demonstrate an understanding of the main concepts of project management, including risk analysis in organisational, collaborative and global projects.
ULO2	Demonstrate an understanding of human interactions in project planning and control management.
ULO3	Practice writing project documentation that cover project time, budget and risk assessment.
ULO4	Analyse and apply appropriate project management techniques to manage project scheduling and budget.
ULO5	Design and create a project management plan.
ULO6	Determine the usefulness of project management tools (e.g. MS Project) and techniques, and demonstrate the ability to use these to create project proposals.

## Topics to be included in the unit

1.	Project management in information and communication technology
2.	Project management methodologies and processes
3.	Project planning
4.	Scope management
5.	Time management
6.	Cost management
7.	Quality management
8.	Managing project stakeholders and communication
9.	Resistance and conflict management
10.	Procurement management
11.	Risk management
12.	Project completion

## Assessment

Assessment Description	Grading and weighting (% total mark for unit)	Due date
Assessment 1: Mid-Semester Exam	30%	Mid-semester week
Assessment 2: Group Assignment	30%	Week 10
Assessment 3: Final Exam	40%	Final exam week