

Student Code of Conduct

Sydney Institute of Higher Education Pty Ltd

ABN 49 618 742 813

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Approved by	Academic Board
Date of approval	31/05/2018

Purpose

An essential component of the education Sydney Institute of Higher Education (SI) delivers to its students is defining its expectations of them as students and emerging professionals. This *Student Code of Conduct* establishes the standards of behaviour expected of students whilst on campus at SI and in all dealings with SI staff and fellow students. It defines the expectations of students whilst engaged in the study with SI and is aligned with SI's own core values as a higher education organisation.

Students are to familiarise themselves with this *Student Code of Conduct* and agree to abide by it under the Terms and Conditions of their enrolment with SI.

Scope

The *Student Code of Conduct* applies to all students enrolled at SI, regardless of program or mode of study.

Principles

SI aims to foster a learning and teaching environment in which all staff and students have the ability to reach their full academic potential. In order to do this, SI students must abide by a code of conduct that is consistent with SI's values as a higher education organisation. In principle, those values are:

- Academic excellence
- Inclusion and equity
- Global citizenship and partnership
- Lifelong learning
- Ethical leadership

These core values permeate every level of SI's higher education operation and guide the objectives of the SI *Strategic Plan*.

Code of Conduct

The conduct of all students at SI is expected to reflect SI's core values.

Academic excellence

Students must respect the principle of academic freedom and free and open intellectual inquiry, for themselves, fellow students and staff.

Students must have a profound respect for the truth and academic honesty in their approach to their study. Cheating, collusion, plagiarism, falsification of research is expressly forbidden and penalties under the *Misconduct Policy* will apply to students found to have engaged in academic dishonesty.

Students are expected to participate in good faith and to the best of their ability in their education.

Inclusion and equity

Discriminatory behaviour or language of any kind is not acceptable. Students must never engage in discrimination against individuals or groups due to their race, nationality, ethnicity, gender, intersex or transgender identity, sexual orientation, marital status, parental status, religious or political beliefs, employment, age, physical appearance, disability or medical or mental health issues.

Students are expected to demonstrate respect for Australian Indigenous and Torres Strait Islander people and cultures

Students must never engage in violent or threatening behaviour to other students or staff, including verbal or physical.

Any instances of sexual harassment or assault are strictly forbidden and will be addressed as per the *Sexual Harassment and Assault Policy*.

Global citizenship and partnership

As a condition of enrolment students must have respect for SI property and resources

The use of IT resources is subject to the *IT Resources and Online Conduct Policy*. The use of SI's internet provision for illegal activity, downloading copyrighted materials or pornography or objectionable material is strictly forbidden

Students are expected to behave with professionalism and respect in their interactions with SI staff, academics, fellow students, visitors, and any potential external SI partners, such as those engaged for work-integrated learning activities

Students are expected to abide by all SI policies and procedures applicable to them as published on the SI website, and to seek clarification where necessary.

Lifelong learning

Students should seek further advice on program requirements and assessment activities wherever necessary and ensure they are aware of what is required of them to progress through a program of study

Students are expected to take constructive criticism on their work from teaching staff in the spirit of learning and teaching that is intended

Students are invited to contribute to the teaching feedback process for continual improvement of SI programs and to engage in the teaching feedback process in good faith.

Ethical leadership

Students are expected to read and understand all official notices and communications to them, to seek clarification wherever necessary, and to attend to all administrative processes required of them, including informing SI whenever their situation changes.

Students must respect other students' abilities to participate fully in their education, including by valuing and respecting a multiplicity of perspectives and viewpoints in an academic environment that cultivates learning and teaching

Students are expected to notify SI of any breaches of this student code of conduct that they witness or are a party to.

Penalties for breaches

Students who are found to have breached the *Student Code of Conduct* will be penalised based on the specific nature of the breach and its severity.

Examples of penalties may include:

- Disciplinary meetings with the President or Student Administration Coordinator
- An official warning
- Requirement for further education on the nature of the breach, for example:
- Compulsory attendance with the Academic Skills Advisor on expectations of academic honesty
- Compulsory attendance in educational programs focused on inclusion, equity, discrimination, and/or sexual harassment.
- A fail grade for proven cases of academic misconduct
- Restricted access to SI resources, such as internet usage, library resources, academic staff time, student email
- Permanent restructuring of the student's timetable
- Automatic fail grade and necessity to repeat a subject in a program
- Temporary suspension from SI program
- Permanent expulsion from SI
- Redaction of previous degrees awarded by SI.

Where necessary and appropriate, SI will report incidents to legal and statutory authorities.

Review Schedule

This policy will be reviewed by the *Academic Board* every three years.

Version History				
Version number:	Approved by:	Approval date:	Revision notes:	Next review date:
1	Academic Board	31/05/2018		31/05/2021

▲ Related Documents

↗ Academic and Professional Integrity Policy
↗ Academic Language and Learning Support Policy
↗ Misconduct Policy
↗ Assessment Policy
↗ Copyright Policy
↗ Critical Incident Response Policy
↗ Examinations Policy
↗ Falsification of Documentation Policy
↗ Intellectual Property Policy
↗ IT Resources and Online Conduct Policy
↗ Library and Information Resources Policy
↗ Student Complaints and Appeals Policy
↗ Student Feedback Policy
↗ Student Welfare Policy
↗ Equity and Diversity Policy
↗ Sexual Harassment and Assault Policy
↗ Strategic Plan
↗ President
↗ Academic Skills Advisor
↗ Academic Board - Terms of Reference

End of document: "Student Code of Conduct"

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